

# City Of Fergus Falls 2018 Fee Schedule

*State and local taxes will be charged where applicable.*

## ADMINISTRATIVE LICENSES, PERMITS AND FEES

### ADMINISTRATIVE FEES

Copy 8.5" x 11"	25¢ per copy up to 100 pages After 100 pages, figured at actual cost
Copy 11" x 17"	50¢
Copy color printing 8.5" x 11"	50¢
Fax	25¢ per sheet
NSF Checks	\$25.00
Water re-connection fee	\$40.00
Water re-connection fee/after hours	\$75.00 plus the \$40.00 fee
Nuisance (as defined in City Code 6.22)	\$100.00 with each additional notice \$100.00
Nuisance (as defined in City Code 6.23)	\$100.00 for the first notice plus \$100 for each additional notice sent in a calendar year
City Hall Meeting Room Rental	\$20.00 per day (additional fees may apply if outside City Hall business hours)

### ANIMALS

Dog or Cat Licensing - spayed or neutered	\$10.00 (two years)
Dog or Cat Licensing - not spayed or neutered	\$20.00 (two years)
Dog or Cat Licensing - owner 65 or older	No charge
Commercial Kennel License	\$35.00
Dangerous Animal Registration Fee	\$200.00
Chickens in R-1 and R-2 Zones	\$20.00 (two years)

### LIQUOR & TOBACCO

On Sale Full Liquor License	\$2,500.00
On or Off Sale 3.2% Malt Liquor License	\$275.00
Temporary On Sale 3.2% Malt Liquor License	\$25.00 per day (4 days max per license)
Wine License	\$200.00
Tobacco License	\$100.00

### LICENSE FEES

Mechanical License (Heating, Ventilation and Air Conditioning)	
Class "A" License	\$125.00
Class "B" License	\$40.00
Excavator License	\$100.00
Demo/Hauler of Building Waste License	\$100.00
Fireworks Sales License	\$75.00
Junk Dealer License	\$200.00
Loading Zone License	\$125.00
Metal Recyclable Collection License	\$100.00

Paving Contractors (Sidewalk) License	\$100.00
Sign Hanger License	\$100.00
Taxi Cab License	\$50.00 plus \$25.00 per additional vehicle
Building Moving Permit	\$35.00
Building Moving Traffic Direction	\$240.00 for first hour, \$65.00 per hour per officer thereafter

**PARKING STALLS**

Parking stall rental	\$18.00 per stall per month
Parking stall rental/covered structure	\$30.00 per stall per month

**REFUSE, DUMPSTER AND ROLL-OFF RENTAL FEES**

**REFUSE CONTAINER RENTALS**

35 gallon refuse container	\$5.00 per can per day rental <b>plus</b> \$25.00 disposal fee for up to 3 containers \$50.00 disposal fee for 4-6 containers
65 gallon refuse container	\$5.00 per can per day rental <b>plus</b> \$30.00 disposal fee for up to 3 containers \$60.00 disposal fee for 4-6 containers
95 gallon refuse container	\$5.00 per can per day rental <b>plus</b> \$35.00 disposal fee for up to 3 containers \$70.00 disposal fee for 4-6 containers

**DUMPSTER AND ROLL-OFF RENTAL FEES**

Dumpsters (all sizes)	\$15.00 per month minimum		
	<u>1-7 days</u>	<u>8-15 days</u>	<u>16-31 days</u>
20 yard roll-off	\$18.00	\$36.00	\$72.00
30 yard roll-off	\$21.00	\$42.00	\$84.00

**SPECIAL PICKUP FEE**

Dumpster	\$42.00 per pick up
Roll-off	\$120.00 per pick up
<i>*Containers used to dispose of dirt will be charged a pick fee of two times the standard rate</i>	

**DISPOSAL FEE**

Demolition Debris	\$16.00 per cubic yard
Burnable Garbage	Based on container size and tonnage
Minimum Disposal Fee	\$15.00

**SANITIZING FEE**

Dumpster	\$100.00
Compactor 6 yard	\$125.00
Compactor 20-40 yard	\$175.00

**LEACHATE AND SEPTAGE**

Leachate Disposal	\$36.00 per 1,000 gallons
Septage Disposal	\$40.00 per load

**EXCAVATION AND RESTORATION FEES**

Excavating Permit	\$70.00 plus restoration deposit (see below)
Sidewalk Permit Replacement	\$15.00
Sidewalk Permit New	\$50.00
Septic Tank Abandonment Permit	\$50.00

**RESTORATION DEPOSITS ON CITY RIGHT OF WAYS**

Boulevard Restoration (compaction, 3" topsoil and grass seed)	\$150.00
Gravel Street Restoration (compaction and 6" of gravel)	\$200.00
Combination Boulevard & Gravel Street Restoration	\$300.00
Sidewalk Replacement (4" thick)	\$200.00
Concrete Driveway Replacement (6" thick)	\$800.00
Concrete Curb & Gutter Replacement	\$300.00
Bituminous Restoration for 1/4 of street width	\$250.00
Bituminous Restoration for 1/2 of street width	\$500.00
Bituminous Restoration for 3/4 of street width	\$750.00
Bituminous Restoration for entire street width	\$1,000.00

**SIGN PERMIT FEES**

Sign Review	\$50.00
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All signs suspended from buildings, attached to surface of buildings, painted-on-wall type signs, and pylon signs (not requiring footing inspections):

Temporary Signs	\$50.00 per year
0-25 sq. ft.	\$15.00
26-50 sq. ft.	\$20.00
51-100 sq. ft.	\$25.00
101 + sq. ft.	\$25.00 plus \$0.20 per sq. ft.
Billboards	\$100.00 per sign
Footing Inspections for Pylon/Billboards	\$50.00 per sign
After the Fact Sign Permit Fees	\$100.00 or double the permit fee whichever is greater

## LAND USE FEES

### ADULT USE PERMITS

Adult Use Accessory License	\$100.00
Adult Use Primary License	\$500.00
Adult Use Investigation Fee	\$400.00

### ANNEXATION

Annexation Petition	\$500.00
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### CONDITIONAL USE PERMITS

Residential	\$350.00
Commercial	\$650.00
Planned Unit of Development (PUD)	\$350.00
After the Fact Conditional Use Permit	\$750.00

### JOBZ FEES

JOBZ Annual Maintenance Fee	\$300.00
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### PLAT

Preliminary or Final - Residential	\$500.00 plus \$30.00 per lot
Preliminary or Final - Commercial	\$600.00 plus \$50.00 per lot

### TAX INCREMENT AND ABATEMENT

Tax Increment Financing	\$1,800.00 plus plan cost
Tax Abatement	\$1,500.00

### VARIANCE

Residential	\$350.00
Commercial	\$650.00

### ZONING LETTER

\$50.00

### OTHER

Revolving Loan Funds	1-2% of loan amount
Rezoning	\$500.00
Right of Way/Vacation	\$500.00

### NATURAL LANDSCAPE PERMIT

Valid for 5 years	\$75.00 for 1 and 2 family lots \$150.00 for all other lots
Renewal of Landscape Permit	\$50.00

## BUILDING AND ZONING INSPECTION FEES

### BUILDING AND ZONING INSPECTION FEES

Outside of normal business hours (Minimum 2 hours)	\$65.00 per hour
Re-inspection fee assessed under provisions of Section 305(g)	\$65.00 per hour
Re-inspection, additional plan reviews and revisions (1/2 hour minimum)	\$65.00 per hour
Inspections for which no fee is specifically indicated (Minimum 1/2 hour)	\$65.00 per hour
Additional plan review required by changes, additions or revisions (Minimum 1/2 hour)	\$30.00 per hour
Land Alteration	\$50.00
Shoreline Alteration	\$20.00
Solar Power Systems Fee based off the building permit fee schedule	
Towers/Antenna Fee Fee based off the building permit fee schedule	
Change-outs and Alterations	\$15.00
Wind Energy Conversion System (WECS ) Fee based off the building permit fee schedule	
Inspection when no city permit is issued (after the fact) (Minimum 1/2 hour)	\$65.00 per hour
Modular/ Manufactured Homes (mobile homes in courts) (Minimum 1/2 hour)	\$65.00 per hour

## BUILDING AND ZONING DEPARTMENT MECHANICAL PERMITS – RESIDENTIAL AND COMMERCIAL

### Fixed Fees

Base Inspection Fee	\$65.00
Residential/Commercial Furnace Change Out Fee	\$65.00
Rooftop Change Out Fee	\$95.00
New Gas Line Inspection Fee	\$65.00 per line
Existing Gas Line, New Branch or Tee Fee	\$32.50

*includes installation of temporary LP and propane tanks*

**Valuation Fees**

**Mechanical Equipment Permit (fee based on total valuation)**

\$1 to \$500	\$15.00
\$501 to \$1,000	\$35.00
\$1,001 to \$10,000	\$35.00
For the first \$1,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$10,000	
\$10,001 to \$50,000	\$93.50
For the first \$10,000 plus \$4.00 for each additional \$1,000 or fraction thereof, up to and including \$50,000	
\$50,001 to \$100,000	\$253.50
For the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof, up to and including \$100,000	
\$100,000 and up	\$378.50
For the first \$100,000 plus \$1.35 for each additional \$1,000 or fraction thereof	

A Minnesota State Surcharge is applied to all fixed fee permits calculated at a rate of \$1.00 for total fees of up to \$2,010 or .0005 times the total fixed fee for fees of \$2,010 and over.

A Minnesota State Surcharge is applied to all valuation based permits calculated on the total construction value for each permit times .0005 for valuations up to \$1 M. See MN Statute 326B.148 for surcharge rates on construction values over \$1 M.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

In commercial, industrial, multifamily residential, one and two family dwellings and institutional structures, the permit fee shall be based on the valuation of the entire mechanical installation (materials and labor), which is to be declared on the permit application.

**BUILDING AND ZONING DEPARTMENT  
PLUMBING PERMITS – RESIDENTIAL AND COMMERCIAL**

**Fixed Fees**

Base Inspection Fee	\$65.00
Water Heater Fee	\$65.00
Additional Water Heater Fee	\$32.50
Water Softener Fee	\$65.00
Dishwasher Fee	\$65.00
Lawn Sprinkler Fee	\$65.00
RPZ/PVB Fee	\$65.00
Grease/Sand Separator Fee	\$65.00
Flammable Waste Pit Fee	\$65.00

Remove above fixtures when calculating number of fixture units for permit fees

Plumbing Permit	
First four fixtures	\$31.50
Each additional fixture	\$ 4.60
Sewer Service Permit	\$40.00
Water Service Permit	\$40.00
Water and Sewer Combined Permit	\$50.00
Water/Abandoned Services Kept	\$2,000.00
Water Availability Charge	\$450.00
Temporary Water Meter	
5/8", 3/4", 1" meters	\$40.00 plus \$60 deposit
2 1/2" hydrant meters	\$40.00 plus \$260 deposit

A Minnesota State Surcharge is applied to all fixed fee permits calculated at a rate of \$1.00 for total fees of up to \$2,010 or .0005 times the total fixed fee for fees of \$2,010 and over.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

**BUILDING AND ZONING DEPARTMENT  
WATER METER VALVE FEES**

Water meter valve 3/4 x 3/4 Copper	\$77.40 plus tax
Water meter valve 3/4 x 3/4 Poly to Copper	\$79.87 plus tax
Water meter valve 1 x 3/4 Copper	\$83.96 plus tax
Water meter valve 1 x 1 Copper	\$107.22 plus tax
Water meter valve 1 x 3/4 Poly to Copper	\$103.40 plus tax

This is a variable fee schedule and may change with updated pricing throughout the year.

**BUILDING AND ZONING DEPARTMENT  
NEW & REMODEL CONSTRUCTION  
RESIDENTIAL, COMMERCIAL, INDUSTRIAL & INSTITUTIONAL**

The TOTAL FEE for a building permit would be determined by adding together:

- Building Permit Fee (based on schedule(s) below)
- Plus Plan Review Fee (65% x Building Permit Fee)
- Plus MN State Surcharge

**Valuation Fees**

**Building Permit Fees (based on total valuation)**

\$1 to \$1,000	\$34.00
\$1,000 to \$25,000	\$34.00
For the first \$1,000 plus \$8.25 for each additional \$1,000 or fraction thereof, up to and including \$25,000	
\$25,001 to \$50,000	\$232.00

For the first \$25,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$50,000

\$50,001 to \$100,000 \$397.00

For the first \$50,000 plus \$4.40 each additional \$1,000 or fraction thereof, up to and including \$100,000

\$100,000 and up \$617.00

For the first \$100,000 plus \$3.85 each additional \$1,000 or fraction thereof

#### Additional Fees

Plan review fee for commercial plan review equal to 25% of the attributable building permit fee

A Minnesota State Surcharge is applied to all valuation based permits calculated on the total construction value for each permit times .0005 for valuations up to \$1 M. See MN Statute 326B.148 for surcharge rates on construction values over \$1 M.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

#### Other Fees

Building Demolition Permit-Residential \$50.00 each

Building Demolition Permit-Commercial \$100.00 each

*The Minnesota State Surcharge does not apply to these permits.*

## RENTAL HOUSING REGISTRATION

Annual registration due November 15

#### Best Practices Rental License

Single Family Home \$20.00  
Multi-Units \$20.00 per unit  
Duplex, apartments, condos

#### Standard Rental License

Single Family Home \$120.00  
Duplex \$140.00  
Apartment 3-9 units \$200.00 plus \$20.00 per unit  
Apartments 10-20 units \$250.00 plus \$20.00 per unit  
Apartments 21+ units \$300.00 plus \$20.00 per unit

#### Violation Fees

Re-Inspection Fee \$50.00 per unit  
Complaint Based Inspection \$50.00 per unit  
Late Rental Registration \$50.00 per unit  
Reinstatement of Suspended License \$250.00 per unit  
Operating Without a License Citable offense

#### Abatement Violations

1<sup>st</sup> Violation \$50.00  
2<sup>nd</sup> Violation \$150.00 and warning of license revocation  
3<sup>rd</sup> Violation \$500.00 and revocation of license



## **FIRE DEPARTMENT**

### **CALLS FOR SERVICE**

All types unless listed below

City Residential/Business	First 4 hours- No charge Each additional hour based on usage
Rural Contract Resident/Business	First 2 hours- No charge Each additional hour based on usage
Non-Resident/Business	First hour- No charge Each additional hour based on usage

### **FIRE ALARM ACTIVATIONS (per calendar year)**

First-Fourth Alarm	No charge
Fifth Alarm	\$100.00
Sixth Alarm	\$150.00 per additional alarm

### **MOTOR VEHICLE CRASH**

Extrication required  
Minimum 1 hour charge (unless cancelled en route; 15 minute increments thereafter)

Charge per hour based on usage

### **HAZARDOUS MATERIALS**

Includes fuel spills over 5 gallons

Charged per hour based on usage plus

### **TECHNICAL RESCUE**

Confined space, high/low angle rope,  
machinery extrication, trench, grain/storage bin

Charged per hour based on usage

### **CARELESS/ ILLEGAL BURNING**

\$200.00 plus per hour charge based on usage

### **USAGE RATES**

Aerial Truck	\$375.00 per hour (includes 4 personnel)
NFPA>1,000 GPM Pumper	\$275.00 per hour (includes 4 personnel)
Tanker	\$200.00 per hour (includes 2 personnel)
Rescue Truck	\$200.00 per hour (includes 4 personnel)
Wildland Truck	\$150.00 per hour (includes 2 personnel)
Personnel	\$15.00 per hour per person
Standby at potentially hazardous conditions	Half the per hour vehicle rate listed above

### **FIRE LOCK BOX**

Charged based on actual cost

### **FIRE PROTECTION SYSTEM PERMIT**

\$50.00

### **FUN HOUSE RENTAL**

\$150.00 first event day  
\$50.00 each additional event day

**RECREATIONAL BURNING**

Permit	No charge
First Offense for burning without a permit	Verbal warning
Second Offense for burning without a permit	\$100.00
Subsequent Offenses	\$200.00 per incident

**CONSUMABLES**

Materials billed at replacement cost

**GIS SERVICES**

<u>Item</u>	<u>Maps</u>	<u>Aerial Photos</u>	<u>Zoning Map</u>
8.5" x 11"	\$5.00	\$7.50	
11" x 17"	\$7.00	\$10.00	
24" x 36"	\$12.50	\$15.00	
36" x 36"	\$15.00	\$17.50	
36" x 50"	\$25.00	\$40.00	\$30.00
42" x 60"	\$30.00	\$45.00	\$45.00

Xerox 2510 copies \$10.00  
 GIS special requests \$50.00 per hour

**LANDFILL FEES (INCLUDING TAXES AND FEES)**

<b>Item</b>	<b>Unit Type</b>	<b>City Resident</b>	<b>Non-Resident</b>
Compost	cubic yard	No Charge	No Charge
Trees/Brush	cubic yard	\$0.00	\$15.00
MSW (garbage)	cubic yard	\$19.00	\$28.50
½ MSW	cubic yard	\$9.50	\$14.25
Garbage Bags	each	\$4.00	\$4.00
Demolition Debris	cubic yard	\$16.00	\$24.00
½ Demolition Debris	cubic yard	\$8.00	\$12.00
White Goods (appliances)	each	\$9.00	\$13.50
Soft Goods (furniture)	each	\$9.00	\$13.50
TV's/Monitors	each	\$20.00	\$30.00
Computer Scrap	each	\$20.00	\$30.00
Small Electronics	each	\$12.00	\$18.00
Car/Pickup Tires	each	\$3.00	\$4.50
Semi-Truck Tires	each	\$15.00	\$22.50
Tractor Tires	each	\$15.00	\$22.50
Oversized Tractor Tires	each	\$50.00	\$75.00
Tire Rims	each	\$3.00	\$4.50
Batteries	each	No Charge	\$1.50
Fluorescent Lamps	each	\$1.00	\$1.50
Ballast	pounds	\$1.00	\$1.50
Bypass	cubic yard	\$20.00	\$30.00
½ Bypass	cubic yard	\$10.00	\$15.00
Handling Fee	each	\$50.00	\$50.00
Labor Charge per ½ hour	each	\$25.00	\$25.00

\*\$10 fee to load mulch if assistance is requested

**Landfill Fines**

First Offense: Verbal warning to clean up load  
Second Offense: \$100.00 plus labor, time and equipment to clean up load  
Third Offense: \$300.00 plus labor, time and equipment to clean up load  
Fourth Offense: \$500.00 plus labor, time and equipment to clean up load

**LIBRARY**

**MEETING ROOM RENTAL** \$10.00 per day

**OVERDUE MATERIALS**

Books and other materials 25¢ per item per day  
Videos, DVD's \$1.00 per item per day

**REPLACEMENTS**

MN resident card replacement \$3.00  
Non-MN resident card \$25.00 annual fee  
Library Materials  
    Damaged or lost Replacement cost plus \$3.00 handling fee  
    If found after paying replacement fee Replacement refund minus \$3.00 handling fee

**PHOTOCOPIES OR COMPUTER PRINT-OUTS**

Black and White 15¢ per page  
Color 50¢ per page

**PARKS & RECREATION**

**CAMPGROUND FEES**

Tents \$10.00 per night (7 night max)  
Campers \$20.00 per night (7 night max)

**FIELDS**

American Legion Field \$55.00 per game  
Baseball Tournament \$250.00 per day (includes two baseball fields)  
\$500.00 for a three day tournament  
Additional \$40.00 per field for additional dragging/lining

*All fields will begin with a dragged and lined field for each day of tournament play*

Soccer Fields \$40.00 per field per day  
Softball Fields \$250.00 per day (includes four softball fields)  
\$500.00 for a three day tournament

Additional \$40.00 per field for additional dragging/lining  
*All fields will begin with a dragged and lined field for each day of tournament play*

**PARK AND RECREATION PROGRAMS\***

Midget T-Ball	\$25.00
T-Ball	\$50.00
Toss	\$50.00
Girls Toss	\$50.00
Dwarf	\$60.00
Pony	\$60.00
Adult Softball	\$575.00
Kids Kamp (per 2 week session)	\$130.00 (field trips included)

*\*Park and Recreation programs are city run programs where expenses (staffing, supplies and officials) are incurred*

**PARK AND RECREATION CONTRACTED CLASSES\***

Tennis	\$30.00
Golf-Tots	\$35.00
Golf-Jr	\$50.00
Golf-League and Lessons	\$75.00 plus \$7.00 weekly green fee
Baseball Clinic	\$30.00
JO Fastpitch	\$150.00
Hockey Stickhandling/Shooting Clinic	\$110.00
Hockey Goalie Clinic	\$110.00
Strength Training 4-6 <sup>th</sup> grade	\$60.00
Strength Training 7-12 <sup>th</sup> grade	\$90.00
Tae Kwon Do (ages 6-14)	\$50.00
Tae Kwon Do (ages 15 and up)	\$55.00
Track and Field	\$35.00
Volleyball	\$45.00

*\*Contracted class fees are determined by the instructor. The city receives a percentage of the registration fee.*

**PERMITS AND RENTALS**

Park Food Vending Permit	\$20.00 per event
Community Garden Plots	\$20.00 per plot

**PICNIC SHELTERS AND TABLES**

Outdoor Shelter Rental	\$50.00 per day
Pebble Lake Indoor Shelter Rental	\$150.00 per day (plus \$25.00 deposit)
Shelter Key Replacement	\$50.00
Picnic Table (in town delivery only)	\$15.00 per day per table

**SPONSORSHIPS**

Youth Sport Sponsorships	\$225.00 per team
Banner Sponsorships	\$250.00 per banner

**WARMING HOUSES/ARENA RENTAL**

Outdoor Warming Houses	\$50.00 per day (plus \$25.00 deposit)
Community Arena Non-User Groups	\$120.00 per hour with ice

Community Arena User Programs \$105.00 per hour with ice  
Community Arena Facility Rental \$120.00 per day without ice plus expenses

## **POLICE DEPARTMENT**

### **FALSE ALARMS**

False Alarm Fee/First-Fourth Alarm No charge  
False Alarm Fee/Fifth False Alarm \$100.00  
False Alarm Fee/Sixth False Alarm \$150.00 per each additional alarm

### **GENERAL SERVICES**

Photographs- Regular Color Prints \$1.50 each  
Photographs on CD \$1.50 each  
Audio Productions on CD \$1.50 each  
Background Check Day Care Provider License \$25.00 per provider  
Security Services \$65.00 per hour per officer - 2 hour minimum charge  
Vehicle Impound Charge \$35.00  
Impounded Vehicle Storage Fee \$5.00 per day outside/\$20.00 per day inside