

Mechanical Permit Application



112 W Washington Ave Fergus Falls MN 56537
218-332-5434

Site Address _____
 Property Owner _____
 Mailing Address _____
 Estimated Start Date _____
 (Office Use)
 Building File Number _____ Parcel _____

Contractor Information

Contractor _____ Surety Bond # _____ Expiration Date _____
 Address _____ City _____ State _____ Zip _____
 Contact Person _____ Phone _____
 Email _____ Signature _____ Date _____

Building Type

Single Family Two-Family Townhouse Commercial Industrial Accessory Misc Structure

Type of Installation

New Addition Remodel Temporary Replacement Emergency Replacement

Equipment Type

Forced Air Furnace Hot Water Boiler Unit Heater Wall Furnace Heat Pump DX Cooling Roof Top
 Cooling Unit Gas Fire Place Wood Fire Place Gas Log Lighter Other _____

Fuel Used For Heating

Natural Gas LP Dual Fuel Fuel Oil Electric Heat Pump Wood Pressure Other _____

Venting For Heating Equipment

B Vent BW Vent L Vent Class A Masonry Class A Metal Plastic Condensing Other _____

Combustion Air Intake

None Air From Outdoor Air From Within Building Other _____

Ventilation System

Bathroom Exhaust Heat Recovery Ventilator Res. Kitchen Hood Exhaust Com. Kitchen Hood Exhaust

Energy Code Requirements

ASHRAE MN Energy Code

Equipment Capacity

Heating Equipment BTU _____ Cooling Equipment CFM _____ Tons _____
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Flat Rate Equipment Change Out Fees

Res./Com. Furnace Change Out Fee: \$65.00 Res./Com. Boiler Change Out Fee: \$65.00
 Rooftop Change Out Fee: \$95.00 On-Demand Water Heater Fee: \$65.00
 New Gas Line Inspection Fee: \$65.00 Existing Gas Line Inspection: \$32.50 (each new tee)

***\$1.00 State of MN Surcharge for Flat Rate Fees**

Valuation Based Fee Calculation New Construction/Remodel

Total Valuation of Job _____
 Fee Based on Valuation (see back) _____
 Base Inspection Fee _____ **\$65.00** _____
 State of MN Surcharge _____
 Permit Fee Total _____

Equipment Change Out/Gas Line Fees

Inspection Fee _____
 State of MN Surcharge _____ **\$1.00** _____
 Permit Fee Total _____

Mechanical Permit Application

Base Inspection Fee: \$65.00
(plus valuation fee)

Mechanical Permit Fee: Total Valuation	Fee	Notes
\$1 to \$500	\$15.00	
\$501 to \$1,000	\$35.00	
\$1,001 to \$10,000	\$35.00	For the first \$1,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$10,000
\$10,001 to \$50,000	\$93.50	For the first \$10,000 plus \$4.00 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$253.50	For the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 and up	\$378.50	For the first \$100,000 plus \$1.35 for each additional \$1,000 or fraction thereof

*A Minnesota State Surcharge is applied to all mechanical permits at a rate of \$0.50 per \$1,000 of total valuation up to \$1 million. For valuations over \$1 million, refer to [MN Statute 326B.148](#).

*An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

*In commercial, industrial, multifamily residential, one and two family dwellings and institutional structures, the permit fee shall be based on the valuation of the entire mechanical installation (materials and labor), which is to be declared on the permit application.